BARTRAM SPRINGS CDD FIELD GAZEBO RENTAL FORM
Amenity Center (904) 880-5156

Form must be completed by resident/ Today's date: _____

RESIDENT NAME:_____

***Must be a resident or annual passholder and in attendance for the entire event. ____ (please initial)**

RESIDENT ADDRESS: _____

PHONE: _____

EMAIL:_____

RENTAL DATE: _____

RENTAL TIME (circle one): 10 AM – 2 PM OR 3 PM – 7 PM

***Please note that the park closes at dusk** and may not be available until 7pm due to seasonal time changes.

ESTIMATED ATTENDANCE: _____ INTENDED USE_____

*Maximum attendance is 25. This includes guests and residents combined. _____ (please initial)

Acknowledgment of the No Alcohol and No Smoking Policy

I understand that alcohol is prohibited on CDD property. I understand that smoking (including e-cigarettes) is not allowed in the gazebo/playground area. If patrons or guests are in violation of this policy, I understand that the district may stop the event and eject patrons and guests from the facility.

I agree to indemnify and hold harmless the Bartram Springs Community Development District and their agents, supervisors, officers, directors, employees, and staff from any and all liability, claims, actions, suits, or demands by any person, corporation, or other entity for liability, claims, actions, suits, or demands by any person, corporation, or other entity for injuries, death, property damage of any nature arising out of or in connection with the use of the Amenity Center. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Fla. Stat.

I have read, understand, and agree to abide by all policies and rules of the District governing the Amenity Center. Failure to adhere to the District's policies and rules may result in the suspension or termination of any privileges to use the facility. I also understand that I am financially responsible for any damage caused by me, my family members, and my guests.

Resident's signature: *(Pre-Party)* _____

Fees - Please postdate all checks to the date of rental. *We cannot accept Credit/Debit cards.*

_____Payable to: **Bartram Springs CDD** *Refundable Deposit ($300)	_____ Check #	_____ Date Paid	_____ Rcv'd By	_____ Return Initial
_____ Payable to: **Bartram Springs CDD** *Rental Fee ($25)	_____ Check #	_____ Date Paid	_____ Rcv'd By	_____ Return Initial
_____ Payable to: **GMS** *Staffing Fee ($65) (each 4-hour time slot)	_____ Check #	_____ Date Paid	_____ Rcv'd By	_____ Return Initial

CDD Policy Acknowledgement and Cleaning Guidelines

Please make sure the cleaning guidelines below are completed to ensure a clean and usable area for others after your rental, as well as the return of your $300 deposit. (Please initial)

_____ **I understand that I am not permitted to have bounce houses on the field.**

_____ I understand that the 4-hour time slot includes **set-up, party time, and clean-up.** The time block cannot be changed.

_____ I understand that additional fees will be applied if my rental runs over the designated time block.

_____ I understand that rental cancellations must be completed at least 24 hours prior to the rental. Any cancellation made within the 24-hour period before the rental will not receive their staffing payment back.

_____ The $300 deposit will not be returned until the management inspection has been completed.

_____ I understand that I am responsible for cleaning up the rental space with the provided cleaning supplies.

_____ I understand that there are NOT electrical outlets at the gazebo.

_____ **I understand that alcohol is NOT allowed at this rental space.**

_____ I understand that confetti is NOT allowed at the rental .

_____ I understand that NO exchange of currency, purchase for sale, or entry fees are permitted in the facility

_____ I understand that I must have written permission by the Amenity Manager to have any outside third-party vendors in attendance. Manager's discretion applicable.

_____ I understand that I am not permitted to use tape or adhesives on the benches or structure of the gazebo.

_____ I understand that patrons and guests must abide by all Bartram Springs CDD policies (you may review your policies at www.bartramspringsamenity.com). Failure to do can lead to disciplinary action.

Cleaning Responsibilities

- Sweep Gazebo floor of all debris.
- Remove all trash from the field.
- Wipe off all tables.
- Empty all garbage and place in receptacle by the restrooms and replace trash can liners provided by the staff.
- Remove all party items from rental space and take down all decorations.

I understand and agree to abide by the above policies & guidelines and that the deposit will only be returned after a management inspection, within 48 hours.

Resident's signature: (*Pre-Party*) _____ Today's Date: _____

Cancellations Only:

***I _____ cancel my reservation and I have been refunded my pre-written checks.

Signature _____ Date _____